

DRAFT....Example ONLY Club Operational Structure Under Proposed Governance Structure...DRAFT

It has been identified that too many individual officers have no formal link to the operational decision-making structure of the Club. This leaves certain officers outside the structured communication system and ultimately left to their own devices as to their activities during the season. The result is a broad lack of awareness among the officer structure of the Club's ongoing operations and progress in implementing decisions.

The intent will be to ensure that every appointed officer is included in the Club operational structure to ensure continuity in communication and participation in decision making. The two operational committees could have their own minute secretaries, both being appointed officers as per other officers. Club employees will act in accordance with their duty statements as directed by the Board.

Surf Sports Operations Committee:

For example - would have overall responsibility for planning and conducting all surf sports related activities including planning and conducting Club competition trophy events, club championships, club points races, coaching sessions, competition skill development, maintenance and replacement of club competition gear (skis, boards, boats, IRBs, reels, etc) selection of teams for carnivals and other interclub events, entries for interclub events, etc. (this would carry across all age groups from skill development of junior activities members to Aust Champs)

Members would include: All competition area captains (boat, board, ski, water, R&R, IRB, beach), junior activities officer, race secretary, a rep from our club surf sports officials, chief coach (if we had one), youth development officer, committee minute secretary, etc.

Lifesaving Operations Committee:

For example - would have overall responsibility for all activities related to induction of new members, patrols, award training including organising new members into award training, advance award training for current members, proficiencies, selection of patrols, ongoing development of patrols, maintenance and replacement of all lifesaving gear (rescue boards, first aid gear, rescue tubes, IRBs, vehicles, patrol uniforms, manikins, oxyvivas, etc), recording of award and patrol statistics, etc.

Members would include: Patrol officer, education officer, membership officer, first aid officer, radio officer, gear officer, IRB officer, committee minute secretary, etc.

Other supporting level: – not needed to be in Constitution because it's operational, not governance.

Junior Activities Committee? – Junior Officer plus age group managers – activities supported by relevant competition area captains and skill development coaches.

Patrol Committee? – Patrol officer plus patrol captains.

Education Committee? – Education officer plus instructors and examiners.

Membership Services Committee? – possibly chaired by an appointed director comprising those officers responsible for commercial activities and need a link to the Board for decisions and directions. Canteen manager, clothing manager, social activities officer, fundraising officer, etc.

Etc.....