



## 1.3 – Leave of Absence

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### 1. Introduction

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This policy will assist in ensuring that Club Members are aware of Scarborough SLSC's leave of absence procedure.

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### 2. Objectives

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The objectives of this document are to;

- Ensure that Scarborough SLSC members are aware of the Club's leave of absence procedure and how to apply for a leave of absence.
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### 3. Alternate Patrol Times

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If a member is consistently unable to attend to their normal patrol duties, they must apply in writing to the Lifesaving Officer to request a dispensation from being included in the patrol roster. On a case-by-case basis the Lifesaving Officer will organise alternate times for them in the form of a documented individual patrol agreement. All applications must be received in writing (letter/email).

They must however still complete the same number of patrol hours as a rostered patrol member for that season, unless otherwise documented in their individual patrol agreement.

On approval of the Beach Operations Committee, the following Members may accumulate patrol hours completing the following activities;

- Junior Age Group Managers
  - Junior Water Safety Personnel
  - Trainers & Assessors
  - SLSWA Emergency Response Team Members
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### 4. Leave of Absence

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A long term leave of absence may be granted subject to the application being lodged within reasonable time prior to their absence and at the discretion of the Beach Operations Committee.

All applications must be received in writing (email acceptable).



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During the period of a leave of absence the applicant is excluded from using club facilities or services. The intention of this policy is to allow members to retain their years of service while travelling or working away.

Workers on a fly in/fly out roster must apply for alternate patrol times (see clause 3) and are still required to undertake the same number of patrol hours as a rostered patrol member for that season or as stated in their individual patrol agreement.